

MSA Transitional Board Meeting

Agenda June 14, 2017

12-2:00pm

1. **Catch up on life over lunch (Forrest, Greg A, Greg N, James and Andi present)**
2. **Update on James' transition**
 - a. **Leaving/starting**
 - i. James reports a typical transition away from church—grief in the midst of hope, and excitement for the future.
 - ii. James presents a list of potential board members, start date and summer schedule.
 - b. **Report on Howe meeting, tasks implied**
 - i. Andi reports
 1. MOU
 2. Job description—define the Executive role
 3. Transitional terms for Board members, define Board roles, etc.
 - a. Who needs to be on the board? Are we aiming for roles and capacities or resources for funding?
 - i. Greg Abel to work with James re: Board parameters and roles/expectations (reference to Greg N's OneNote doc)
 4. Fund raising, insurance,
 5. Brian Howe's availability moving forward
 - c. **Report on meeting with future land residents**
 - i. Greg and Forrest met with some folks who might be interested in living on the land. A group of about five folks would like to form a community of tiny houses that makes space for the vision that is emerging for the land.
 - ii. Still need to define timeline, terms, and details
 1. Possibly looking into immigrant families, socioeconomic opportunities, farmers market, etc. Need to have further conversation about sustainability.
 - iii. **Recommendation that James meets with them to create solid parameters for a possible transition to having them live on the land.**
 1. Duration/terms
 2. Limitations/advantages, etc.
 - a. If camping permissions are given, might check legal liabilities
 - b. Need to check removal of existing porta-potties.
3. **Financial Report (Greg N)**
 - a. We're in good shape. Month to month positive
 - i. Have reduced lots of costs, primarily paying merchant transaction fees.
 - ii. May want to look into different ways to receive money to avoid Paypal fees.
 1. NOTE: we don't have a face for webpage, might need to think about creating a new page/introduce James, etc.

- iii. Keybank: Greg recommends we move to a community bank like BECU, Columbia, Banner, etc.
 - 1. Board gives approval to Greg to move to a local bank.
 - b. Greg and James talk details regarding moving current donors forward to new iteration of MSA.
 - i. Post office box is in question.
 - ii. Andi will renew box
 - 1. One year term \$200 (submit to Greg N)
4. New Board Creation-strategy
 - a. James brought a list of names/contacts/mentors who may be helpful to add to the board
- 5. To Do list and time frame**
 - a. Contract: Andi will work w/James to draft job description (by end of June)
 - b. Donor contact stuff:
 - i. Reach out to donors missed in the closing of the box incident (4)
 - ii. James and Forrest need to create a letter to contact current donors to for a larger reach.
 - c. Land transfer
 - i. We need to do a value assessment for the 10 acres of land before the transfer from Tom and Christine to MSA.
 - 1. Forrest is looking for a pro bono assessor for the land.
 - 2. Greg A will look into possible connections, as will Forrest re: potential land dweller folks.

New Business:

- James brought an agenda including potential donor info:
 - Greg recommends sending checks
- James officially starts on staff on August 1
- A Rocha Retreat in November: discussion about James going, potentially w/a Board member.
 - Forrest will ask Sines for miles to cover ticket
 - Greg A will cover registration in the event of no scholarship